

Washington State Credentialing Requirements

Chiropractor **(Chapter 18.25 RCW, 246-808 WAC)**

Type of Credential:

License

DOH Contact:

Customer Service Center - 360-236-4700

Credentialing Requirements	Verification Documents Obtained
Graduation from an accredited chiropractic college approved by the Chiropractic Quality Assurance Commission and show satisfactory evidence of a resident course of study of at least 4,000 classroom hours of instruction	An official transcript and diploma certified by the registrar, from an approved chiropractic college.
Completion of not less than one-half the requirements for a baccalaureate degree at an accredited and approved college or university if the applicant matriculated after January 1, 1975. Applicants who matriculated prior to January 1, 1975, must show proof of high school or its equivalent.	Official transcripts from pre-chiropractic schools showing successful completion of at least two years of liberal arts and sciences study.
Successfully completed National Board of Chiropractic Examiners Test Parts I, II, III, and IV, or at the discretion of the commission.	An official certificate of proficiency sent directly to the Department from the National Board of Chiropractic Examiners, Parts I, II, III, and IV.
Work history (professional training & experience)	Must have complete chronology from pre-chiropractic schools to date of application. All time breaks of 30 days or more must be accounted for.
State licensure verification	Applicant lists all states where credentials are or were held, including where applicant has applied but a credential was not granted. A verification form must be completed and submitted by the jurisdiction where the applicant is or was credentialed. Applicant sends form to jurisdiction for completion. The jurisdiction sends completed form directly to the department.

<p>Statement about:</p> <ul style="list-style-type: none"> • physical and mental health status • lack of impairment due to chemical dependency/substance abuse • history of loss of license, certification or registration • felony convictions • loss or limitations of privileges • disciplinary actions • professional liability claims history 	<p>Applicant must answer personal data questions. An appropriate explanation and required documentation must be sent with positive answers. If there is a positive answer to the professional liability claims history question, the applicant must send an explanation of the nature of the case, data and summary of care given, copies of the original complaint, and the settlement or final disposition. If pending, applicant must indicate status.</p>
---	---

Additional Information/Documents Required

- HIV/AIDS training - four hours
- Successfully passed the state law and rule exam.

Process for Approving/Denying Applications

Credentialing staff review the application and supporting documents to make an initial determination on eligibility. Credentialing supervisors approve applications that do not have positive answers to personal data questions, have questionable verifying documents, or are otherwise “red flag” applications. Red flag applications are forwarded to the exception application process for determination by the appropriate disciplining authority. An applicant will be formally notified of a denial and has the opportunity for a hearing.

Renewal Requirements

Chiropractors must renew their license every year on or before their birthday. Chiropractors are required to complete 25 hours of continuing education yearly. The Commission has approved specific categories of continuing education material.